### Subject:
Match Commitment Letters for Hazard Mitigation Grant Program (HMGP) Applications

### Department:
County Administration

### Meeting Date Requested:
June, 2019

### Contacts:
- Casey Hatcher  
  Phone: 530.552.3336

### Department Summary:
*Information provided in this section will be included on the agenda. Attach explanatory memorandum and other background as necessary.*

Butte County submitted 31 Notices of Interest (NOI) to the Governor’s Office of Emergency Services (Cal OES) through the HMGP for the Hazard Mitigation Grant DR-4407 (California Wildfires). The Board of Supervisors considered priority projects for the program on June 11, 2019 and directed staff to proceed with application for nine projects. The Skyway road project has since been determined ineligible. The project to increase the size of culverts on lower Honey Run Road will be addressed when roadway improvements are made in the future. Staff does not recommend submission of an application for those two projects. The remaining seven priority projects submitted by the County were determined to represent eligible HMGP activities and Butte County has been invited to submit full applications for funding. Each grant requires a 25% local match. Staff recommends the Board approve funding match commitment letters for each of the projects listed below and authorize the Chair to sign.

1. Palermo Drainage Improvements;  
2. Rock Creek, Nord Resilient Flood Improvements;  
3. Butte County Road Maintenance District No. 6 Roadway Drainage;  
4. County Road Fuels Reduction;  
5. Butte County Emergency Notification System;  
6. Post-Disaster Building Code Compliance; and  
7. Update of the Butte County General Plan for Consistency.

### Fiscal Impact:
Projects 1-3: $982,061 local match; funded by the Subdivision Drainage Fund. Project 4 will be funded by the Road Fund or State grant funds. There is no impact to the General Fund from these projects. Project 5: $500,000 local match; funded from the General Fund. If awarded, local funds will be appropriated with a budget adjustment or as part of the FY 20-21 budget process. Project 6: Local match of $1,452,501; funded by user fees. Project 7: Local match of $47,500 general fund included in the FY 19-20 Budget.

### Personnel Impact:
None.

### Action Requested:
Approve funding commitment letters (7) and authorize the Chair to sign.
LOCAL MATCH FUND COMMITMENT LETTER

June 25, 2019

Jennifer Hogan
State Hazard Mitigation Officer (SHMO)
Recovery, Hazard Mitigation Assistance
Branch
California Governor's Office of Emergency
Services
3650 Schriever Avenue
Mather, CA 95655

RE: DR4407 - CONTROL #15 Subapplication Funding Match Commitment Letter

Dear State Hazard Mitigation Officer:

As part of the Hazard Mitigation Grant Program process, a local funding match of at least 25% is required. This letter serves as Butte County’s commitment to meet the local match fund requirements for the Hazard Mitigation Grant Program.

SOURCE OF NON-FEDERAL FUNDS:

LOCAL AGENCY FUNDING ❑
OTHER AGENCY FUNDING ☐
PRIVATE NON-PROFIT FUNDING ☐
STATE AGENCY FUNDING ☐

NAME OF FUNDING SOURCE:

Local Development Impact Fees for County-wide drainage improvements and Road Fund

FUNDS AVAILABILITY DATE:

August 13, 2019

FEDERAL SHARE AMOUNT REQUESTED:

$1,417,549

MUST MATCH $ AMOUNT PROVIDED IN SUBAPPLICATION

LOCAL SHARE AMOUNT MATCH:

$472,516

MUST EQUAL A MINIMUM OF THE 25% FEDERAL SHARE REQUESTED

FUNDING TYPE:

Cash, Force Account

EXAMPLES: ADMINISTRATION, CASH, CONSULTING FEES, ENGINEERING FEES, FORCE ACCOUNT LABOR, AGENCY PERSONNEL, PROGRAM INCOME, ETC.
If additional federal funds are requested, an additional local match fund commitment letter will be required.

Please contact Cindi Dunsmoor at 530.552.3333 or cdunsmoor@buttecounty.net with questions.

Sincerely,

Cindi Dunsmoor  
Emergency Services Officer  
530.552.3333  
cdunsmoor@buttecounty.net
LOCAL MATCH FUND COMMITMENT LETTER

June 25, 2019

Jennifer Hogan
State Hazard Mitigation Officer (SHMO)
Recovery, Hazard Mitigation Assistance
Branch
California Governor’s Office of Emergency Services
3650 Schriever Avenue
Mather, CA 95655

RE: DR4407 - CONTROL #21 Subapplication Funding Match Commitment Letter

Dear State Hazard Mitigation Officer:

As part of the Hazard Mitigation Grant Program process, a local funding match of at least 25% is required. This letter serves as Butte County’s commitment to meet the local match fund requirements for the Hazard Mitigation Grant Program.

<table>
<thead>
<tr>
<th>SOURCE OF NON-FEDERAL FUNDS:</th>
<th>LOCAL AGENCY FUNDING</th>
<th>OTHER AGENCY FUNDING</th>
<th>PRIVATE NON-PROFIT FUNDING</th>
<th>STATE AGENCY FUNDING</th>
</tr>
</thead>
</table>

NAME OF FUNDING SOURCE: Local Development Impact Fees for County-wide drainage improvements and Road Fund

Funds Availability Date: August 13, 2019

Federal Share Amount Requested: $793,849

Local Share Amount Match: $264,616

Funding Type: Cash, Force Account

Examples: Administration, Cash, Consulting Fees, Engineering Fees, Force Account Labor, Agency Personnel, Program Income, etc.
If additional federal funds are requested, an additional local match fund commitment letter will be required.

Please contact Cindi Dunsmoor at 530.552.3333 or cdunsmoor@buttecounty.net with questions.

Sincerely,

Cindi Dunsmoor  
Emergency Services Officer  
530.552.3333  
cdunsmoor@buttecounty.net
LOCAL MATCH FUND COMMITMENT LETTER

June 25, 2019

Jennifer Hogan
State Hazard Mitigation Officer (SHMO)
Recovery, Hazard Mitigation Assistance
Branch
California Governor’s Office of Emergency
Services
3650 Schriever Avenue
Mather, CA 95655

RE: DR4407 - CONTROL #30 Subapplication Funding Match Commitment Letter

Dear State Hazard Mitigation Officer:

As part of the Hazard Mitigation Grant Program process, a local funding match of at least 25% is required. This letter serves as Butte County’s commitment to meet the local match fund requirements for the Hazard Mitigation Grant Program.

<table>
<thead>
<tr>
<th>SOURCE OF NON-FEDERAL FUNDS:</th>
<th>LOCAL AGENCY FUNDING</th>
<th>OTHER AGENCY FUNDING</th>
<th>PRIVATE NON-PROFIT FUNDING</th>
<th>STATE AGENCY FUNDING</th>
</tr>
</thead>
<tbody>
<tr>
<td>NAME OF FUNDING SOURCE:</td>
<td>Local Development Impact Fees for County-wide drainage improvements and Road Fund</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FUNDS AVAILABILITY DATE:</th>
<th>August 13, 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROVIDE EXACT MONTH/DATE/YEAR OF AVAILABILITY OF FUNDS</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FEDERAL SHARE AMOUNT REQUESTED:</th>
<th>$734,787</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUST MATCH $ AMOUNT PROVIDED IN SUBAPPLICATION</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LOCAL SHARE AMOUNT MATCH:</th>
<th>$244,929</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUST EQUAL A MINIMUM OF THE 25% FEDERAL SHARE REQUESTED</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FUNDING TYPE:</th>
<th>Cash, Force Account</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXAMPLES: ADMINISTRATION, CASH, CONSULTING FEES, ENGINEERING FEES, FORCE ACCOUNT LABOR, AGENCY PERSONNEL, PROGRAM INCOME, ETC.</td>
<td></td>
</tr>
</tbody>
</table>
If additional federal funds are requested, an additional local match fund commitment letter will be required.

Please contact Cindi Dunsmoor at 530.552.3333 or cdunsmoor@buttecounty.net with questions.

Sincerely,

Cindi Dunsmoor
Emergency Services Officer
530.552.3333
cdunsmoor@buttecounty.net
LOCAL MATCH FUND COMMITMENT LETTER

June 25, 2019

Jennifer Hogan
State Hazard Mitigation Officer (SHMO)
Recovery, Hazard Mitigation Assistance Branch
California Governor’s Office of Emergency Services
3650 Schriever Avenue
Mather, CA 95655

RE: DR4407 - CONTROL #20 Subapplication Funding Match Commitment Letter

Dear State Hazard Mitigation Officer:

As part of the Hazard Mitigation Grant Program process, a local funding match of at least 25% is required. This letter serves as Butte County’s commitment to meet the local match fund requirements for the Hazard Mitigation Grant Program.

SOURCE OF NON-FEDERAL FUNDS:

<table>
<thead>
<tr>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Agency Funding</td>
</tr>
<tr>
<td>Other Agency Funding</td>
</tr>
<tr>
<td>Private Non-Profit Funding</td>
</tr>
<tr>
<td>State Agency Funding</td>
</tr>
</tbody>
</table>

NAME OF FUNDING SOURCE: Cal Fire Grant, Road Fund, Force Account

FUNDS AVAILABILITY DATE: August 13, 2019

FEDERAL SHARE AMOUNT REQUESTED: $835,837

LOCAL SHARE AMOUNT MATCH: $278,612

FUNDING TYPE: Cash, Force Account

Examples: Administration, Cash, Consulting Fees, Engineering Fees, Force Account Labor, Agency Personnel, Program Income, etc.
If additional federal funds are requested, an additional local match fund commitment letter will be required.

Please contact Cindi Dunsmoor at 530.552.3333 or cdunsmoor@buttecounty.net with questions.

Sincerely,

Cindi Dunsmoor  
Emergency Services Officer  
530.552.3333  
cdunsmoor@buttecounty.net
LOCAL MATCH FUND COMMITMENT LETTER

June 25, 2019

Jennifer Hogan
State Hazard Mitigation Officer (SHMO)
Recovery, Hazard Mitigation Assistance
Branch
California Governor’s Office of Emergency Services
3650 Schriever Avenue
Mather, CA 95655

RE: DR4407 - CONTROL #0023 Subapplication Funding Match Commitment Letter

Dear State Hazard Mitigation Officer:

As part of the Hazard Mitigation Grant Program process, a local funding match of at least 25% is required. This letter serves as Butte County’s commitment to meet the local match fund requirements for the Hazard Mitigation Grant Program.

<table>
<thead>
<tr>
<th>SOURCE OF NON-FEDERAL FUNDS:</th>
<th>LOCAL AGENCY FUNDING</th>
<th>OTHER AGENCY FUNDING</th>
<th>PRIVATE NON-PROFIT FUNDING</th>
<th>STATE AGENCY FUNDING</th>
</tr>
</thead>
<tbody>
<tr>
<td>NAME OF FUNDING SOURCE:</td>
<td>General Fund</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FUNDS AVAILABILITY DATE:</td>
<td>June 25, 2019</td>
<td>PROVIDE EXACT MONTH/DATE/YEAR OF AVAILABILITY OF FUNDS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FEDERAL SHARE AMOUNT REQUESTED:</td>
<td>$1,500,000</td>
<td>MUST MATCH $ AMOUNT PROVIDED IN SUBAPPLICATION</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LOCAL SHARE AMOUNT MATCH:</td>
<td>$500,000</td>
<td>MUST EQUAL A MINIMUM OF THE 25% FEDERAL SHARE REQUESTED</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FUNDING TYPE:</td>
<td>Cash</td>
<td>EXAMPLES: ADMINISTRATION, CASH, CONSULTING FEES, ENGINEERING FEES, FORCE ACCOUNT LABOR, AGENCY PERSONNEL, PROGRAM INCOME, ETC.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
If additional federal funds are requested, an additional local match fund commitment letter will be required.

Please contact Cindi Dunsmoor at 530.552.3333 or cdunsmoor@buttecounty.net with questions.

Sincerely,

Cindi Dunsmoor  
Emergency Services Officer  
530.552.3333  
[cdunsmoor@buttecounty.net](mailto:cdunsmoor@buttecounty.net)
LOCAL MATCH FUND COMMITMENT LETTER

June 25, 2019

Jennifer Hogan
State Hazard Mitigation Officer (SHMO)
Recovery, Hazard Mitigation Assistance Branch
California Governor’s Office of Emergency Services
3650 Schriever Avenue
Mather, CA 95655

RE: DR4407 - 0028 Subapplication Funding Match Commitment Letter

Dear State Hazard Mitigation Officer:

As part of the Hazard Mitigation Grant Program process, a local funding match of at least 25% is required. This letter serves as Butte County’s commitment to meet the local match fund requirements for the Hazard Mitigation Grant Program.

SOURCE OF NON-FEDERAL FUNDS:

<table>
<thead>
<tr>
<th>LOCAL AGENCY FUNDING</th>
<th>OTHER AGENCY FUNDING</th>
<th>PRIVATE NON-PROFIT FUNDING</th>
<th>STATE AGENCY FUNDING</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑️</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

NAME OF FUNDING SOURCE: General Fund

Funds Availability Date: June 1, 2019

Provide exact month/date/year of availability of funds

Federal Share Amount Requested: $4,357,499

Must match $ amount provided in subapplication

Local Share Amount Match: $1,452,501

Must equal a minimum of the 25% federal share requested

Funding Type: Agency Personnel

Examples: Administration, Cash, Consulting Fees, Engineering Fees, Force Account Labor, Agency Personnel, Program Income, etc.

If additional federal funds are requested, an additional local match fund commitment letter will be required.
Please contact Curtis Johnson, Building Division Manager at 530.552.3644, cljohnson@buttecounty.net with questions.

Sincerely,

Cindi Dunsmoor  
Emergency Services Officer  
530.552.3333  
cdunsmoor@buttecounty.net
LOCAL MATCH FUND COMMITMENT LETTER

June 25, 2019

Jennifer Hogan
State Hazard Mitigation Officer (SHMO)
Recovery, Hazard Mitigation Assistance
Branch
California Governor’s Office of Emergency Services
3650 Schriever Avenue
Mather, CA 95655

RE: DR4407 - CONTROL #0260 Subapplication Funding Match Commitment Letter

Dear State Hazard Mitigation Officer:

As part of the Hazard Mitigation Grant Program process, a local funding match of at least 25% is required. This letter serves as Butte County’s commitment to meet the local match fund requirements for the Hazard Mitigation Grant Program.

SOURCE OF NON-FEDERAL FUNDS:

<table>
<thead>
<tr>
<th>LOCAL AGENCY FUNDING</th>
<th>OTHER AGENCY FUNDING</th>
<th>PRIVATE NON-PROFIT FUNDING</th>
<th>STATE AGENCY FUNDING</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

NAME OF FUNDING SOURCE: General Fund

Funds Availability Date: June 1, 2019

FEDERAL SHARE AMOUNT REQUESTED: $142,500

LOCAL SHARE AMOUNT MATCH: $47,500

FUNDING TYPE: Agency Personnel and CivicSpark Fellow

EXAMPLES: ADMINISTRATION, CASH, CONSULTING FEES, ENGINEERING FEES, FORCE ACCOUNT LABOR, AGENCY PERSONNEL, PROGRAM INCOME, ETC.
If additional federal funds are requested, an additional local match fund commitment letter will be required.

Please contact Dan Breedon, Principal Planner at 530.552.3682, dbreeedon@buttecounty.net with questions.

Sincerely,

Cindi Dunsmoor
Emergency Services Officer
530.552.3333
cdunsmoor@buttecounty.net