Subject: Resolution Designating Butte County as the Administrative Entity for the Second Round of the California Emergency Solutions and Housing (CESH) Program

Department: Employment and Social Services

Contact: Shelby Boston Phone: 530.538.7891

Meeting Date Requested: June 25, 2019

Regular Agenda ☐ Consent Agenda ☒

Department Summary: (Information provided in this section will be included on the agenda. Attach explanatory memorandum and other background as necessary).

The California Department of Housing and Community Development (HCD) has made available approximately $29 million in the second round of the CESH Program. The CESH Program provides grants to assist persons who are experiencing or at risk of homelessness. The local Butte County Continuum of Care (CoC) has designated Butte County as the Administrative Entity (AE). If awarded, CoC will receive $565,151 in grant funds.

Through a competitive solicitation process, the CoC will award the grant based on the following activities: approximately 40% for operating support for emergency housing interventions; 33% to systems support including the Homeless Management Information System and the Coordinated Entry System; 22% to rental assistance, housing relocation, and stabilization services; and 5% is reserved for administrative costs. The AE will be responsible for administering and monitoring the program funds once the CoC awards the funding.

The Department of Employment and Social Services recommends that the Board of Supervisors adopt a resolution allowing Butte County to receive the second round of CESH funds and authorize the Directors of the Department of Employment and Social Services, the Department of Behavioral Health, or the Chief Administrative Officer to execute any agreements and subsequent related documents.

Fiscal Impact:

Funding for this contract is provided through State funds and has no matching requirements. There is no impact to the General Fund.

Personnel Impact:

Does not apply.

Action Requested:

Adopt resolution and authorize the Chair to sign.

Administrative Office Review: Sang Kim, Deputy Chief Administrative Officer
RESOLUTION DESIGNATING BUTTE COUNTY AS ADMINISTRATIVE ENTITY FOR THE CALIFORNIA EMERGENCY SOLUTIONS AND HOUSING PROGRAM

WHEREAS the State of California (the “State”), Department of Housing and Community Development (“Department”) issued a Notice of Funding Availability (“NOFA”) dated 04/08/2019 under the California Emergency Solutions and Housing (CESH) Program (Program, or CESH Program); and

WHEREAS Butte County is an Administrative Entity designated by the Continuum of Care to administer California Emergency Solutions and Housing Program funds; and

WHEREAS the Department may approve funding allocations for the CESH Program, subject to the terms and conditions of the NOFA, Program requirements, and the Standard Agreement and other contracts between the Department and CESH grant recipients.

NOW THEREFORE BE IT RESOLVED by the Butte County Board of Supervisors as follows:

1. If Butte County receives a grant of CESH funds from the Department pursuant to the above referenced CESH NOFA, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including without limitation all rules and laws regarding the CESH Program, as well as any and all contracts Butte County may have with the Department.

2. Butte County is hereby authorized and directed to receive a CESH grant, in an amount not to exceed $1,000,000 in accordance with all applicable rules and laws while acknowledging that the current allocation is $565,151.

3. Butte County hereby agrees to use the CESH funds for eligible activities as approved by the Department and in accordance with all Program requirements, and other rules and laws, as well as in a manner consistent and in compliance with the Standard Agreement and other contracts between Butte County and the Department.

4. Butte County Director of the Department of Employment and Social Services or Butte County Director of the Department of Behavioral Health or the Chief Administrative Officer are authorized to execute the Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the CESH grant awarded to Butte County, as the Department may deem appropriate.

PASSED AND ADOPTED by the Butte County Board of Supervisors this 25th day of June, 2019, by the following vote:

AYES:
NOES:
ABSENT:
NOT VOTING:

ATTEST:
Shari McCracken, Chief Administrative Officer
and Clerk of the Board of Supervisors

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Deputy