Subject: Budget Adjustments for County Service Areas for Utility Charges

Department: Public Works
Contact: Dennis Schmidt
Phone: 530.538.7681

Meeting Date Requested: May 12, 2020
Regular Agenda ☐ Consent Agenda ☒

Department Summary: (Information provided in this section will be included on the agenda. Attach explanatory memorandum and other background as necessary).

The County recently implemented the Energy Dude Solutions Management System to improve tracking and cost accounting for utility charges. As a result of this new system, each CSA is required to pay its actual utility bill each month rather than payment based upon historical average. The new process resulted in three CSAs not having enough budget authority to pay utility charges.

The Department recommends a budget adjustment for the following CSAs to pay utility charges:
- $395 for CSA 11, Zone 1 - Durham Lighting District;
- $3,450 for CSA 27 - Richvale Street Lighting District; and
- $530 for CSA 169, Zone 4 - Sierra Moon Subdivision.

Fiscal Impact:
The utility charges will be covered by the fund balance for the respective CSAs. There is no impact to the General Fund.

Personnel Impact:
Does not apply.

Action Requested:
Approve budget adjustment (4/5 vote required).

Administrative Office Review: Casey Hatcher, Deputy Chief Administrative Officer
## BUDGETARY ADJUSTMENT WORKSHEET

**Description of Budget Action:**

<table>
<thead>
<tr>
<th>Fund</th>
<th>Charge Code</th>
<th>Account #</th>
<th>Account Description</th>
<th>(Column 4) Account Description</th>
<th>(Column 5) Use of Funds</th>
<th>(Column 6a) Source of Funds</th>
<th>(Column 6b) Use of Fund Balance</th>
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<tbody>
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<td>03900000</td>
<td>541001</td>
<td>Utilities/Direct Payment</td>
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<td>Utilities/Direct Payment</td>
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**TOTAL:** 4,375.00

Reviewed and approved for Auditor-Controller: B -