Subject: Memorandum of Understanding (MOU) with Gridley Police Department (GPD) for Sheriff Provided Dispatch Services

Department: Sheriff-Coroner
Contact: B. Callas Phone: 530.538.2861

Meeting Date Requested: May 21, 2019
Regular Agenda ☐ Consent Agenda ☒

Department Summary: (Information provided in this section will be included on the agenda. Attach explanatory memorandum and other background as necessary).

GPD has requested services of the Sheriff’s Office Dispatch Center. The MOU specifies that the Sheriff’s Office Dispatch Center shall answer telephones directed to GPD, monitor and document all radio traffic from GPD Officers, perform safety/status checks on GPD while engaged in activity, perform data base inquiries as requested or required to include warrant confirmation, and other tasks as requested. The hours of coverage are midnight to 6:00 am seven days per week, from February 1 through June 30. The maximum payable for all 900 hours is $41,202. The Department recommends entering into an MOU with GPD for Sheriff-provided dispatch services. The term of the MOU is February 1, 2019 through June 30, 2019, not-to-exceed $41,202.

Fiscal Impact:
None.

Personnel Impact:
None.

Action Requested:
APPROVE MOU AND AUTHORIZE THE CHAIR TO SIGN.

Administrative Office Review: Andy Pickett, Deputy Chief Administrative Officer
MEMORANDUM OF UNDERSTANDING
BETWEEN THE
BUTTE COUNTY SHERIFF'S OFFICE AND
GRIDLEY POLICE DEPARTMENT

I. PURPOSE
This Memorandum of Understanding (MOU) is entered into by and between the Butte County Sheriff's Office (BCSO) and the Gridley Police Department (GPD) for emergency dispatch services governed by defined hours.

II. AUTHORITY
Government Code 51301 permits a board of supervisors to contract with a city within the county for the performance of city functions.

III. DEFINITIONS
a. BCSO Emergency Dispatch Center-The Primary Public Answering Point (PSAP) for Butte County. The PSAP is located at 3 Gillick Way in Oroville, CA.
b. Butte County Sheriff's Office (BCSO)-A county government agency charged with public safety in Butte County to include a PSAP.
c. Gridley Police Department (GPD)-A public safety agency charged with policing the City of Gridley and contractually the City of Biggs, incorporated cities within the County of Butte.
d. GPD Emergency Dispatch Center-The PSAP for the City of Gridley and City of Biggs, located at 685 Kentucky Street in Gridley, CA.

IV. SCOPE OF SERVICES
BCSO Duties: BCSO shall provide emergency dispatch services in the PSAP to GPD per the schedule in Exhibit A. The schedule may be changed with 30-day written notice.

Dispatch services shall include: Answering all telephoned directed to GPD; monitor and document all radio traffic from GPD officers; perform safety/status checks on PGD officers engaged in activity; perform data base inquiries as requested or required with confirmation of GPD warrants, stolen property, firearms and wanted persons via RIMS database; coordinate response during critical incidents and emergency events; relay information and requests for assistance to allied agencies as needed; and enter Restraining Orders received in the central repository known as California Court Protective Order Registry (CCPOR).
BCSO will not be preforming any Records' duties. All dispatch services will be provided from the BCSO Emergency Dispatch Center by utilizing BCSO equipment.

GPD Duties: GPD shall forward their emergency telephones to BCSO per the schedule in Exhibit A attached hereto and incorporated herein. GPD shall allow BCSO to log into GPD's RIMS System via Virtual Private Network (VPN) to allow BCSO to properly perform dispatching duties for GDP.

V. AMENDMENTS

This MOU may be amended only by mutual written consent of the parties.

VI. TERMINATION

This MOU may be terminated with 30 day written notice by either party.

VII. COMPENSATION

GPD shall compensate BCSO at an hourly rate of $45.78 for actual coverage hours; those hours BCSO assigns a dedicated public safety dispatcher to manage GPD work. Both parties understand that this cost estimate represents a maximum number of service hours. It is anticipated and expected that actual charges will be less than the maximum.

BCSO shall complete monthly invoicing post service. GPD shall pay within 30 days of invoice.

VIII. TERM

February 1, 2019 through June 30, 2019.

BUTTE COUNTY SHERIFF'S OFFICE

[Signature]

Kory L. Honea, Sheriff-Coroner

[Date]
COUNTY

Steve Lambert
Chair, Butte County Board of Supervisors

CITY

Paul Eckert
City Administrator, City of Gridley

REVIEWED FOR CONTRACT POLICY COMPLIANCE

General Services Contracts Division

REVIEWED AS TO FORM

Bruce S. Alpert, Butte County Counsel

REVIEWED GRIDLEY CITY ATTORNEY

Anthony Galyean, ESQ.

4/8/2019
EXHIBIT A

Schedule

<table>
<thead>
<tr>
<th>BCSO Dispatch Coverage for GPD</th>
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<tr>
<td><strong>February 1, 2019 through June 30, 2019</strong></td>
</tr>
<tr>
<td><strong>Hours of Coverage</strong></td>
</tr>
<tr>
<td>0000-0600</td>
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<tr>
<td>7 days/week</td>
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<td>February</td>
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