1. **Call to Order**

   Pledge of Allegiance  
   Observation of a Moment of Silence

2. **Corrections and/or Changes to the Agenda**

3. **Consent Agenda**

   3.01 Agreement with the California Department of Food and Agriculture for Exotic Pest Detection Trapping - The County and the California Department of Food and Agriculture (CDFA) have participated in a long standing agreement for placing and servicing traps for the detection of exotic pests considered hazardous to agriculture and to the economy of California. Those insects may include, but are not limited to, Mediterranean Fruit Fly, Oriental Fruit Fly, Melon Fly, Gypsy Moth, Japanese Beetle, and other invasive exotic pests. The proposed agreement includes delimitation work associated with the detection of one or more life stages of the above target pests in the County. The fiscal year (FY) 2017-18 agreement is for a maximum amount of $67,498, with a term of July 1, 2017 through June 30, 2018 – action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Agriculture)

   3.02 Agreement with St. Helena Hospital dba Adventist Health St. Helena, Adventist Health Vallejo St. Helena Hospital dba Adventist Health St. Helena, Adventist Health Vallejo, provides inpatient psychiatric hospitalization services. The State mandates contracting with managed care hospitals based on a county’s historical utilization. The Butte County Department of Behavioral Health (BCDBH) began drafting the managed care hospital agreements in March 2017 but needed to wait for each “host county” (county in which the hospital exists), to negotiate their rates with the hospital for the new fiscal year. Once negotiated, their contract must be fully executed by their respective governing board. The State is notified by the host county of the contracted rates, and all other counties who contract with the hospital utilize those rates per the direction of the State. Due to these requirements, agreements with managed care hospitals are typically approved later in the fiscal year. Approval is requested for an agreement with St. Helena Hospital dba Adventist Health St. Helena, Adventist Health Vallejo to provide inpatient psychiatric services for clients referred by BCDBH. The term of this agreement will be July 1, 2017 through June 30, 2019. The maximum financial obligation under this agreement shall not exceed $700,000 ($350,000 in FY 2017-18 and $350,000 in FY 2018-19) – action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)
3.03 Amendment to Memorandum of Understanding Between Department of State Hospitals and California Counties Mental Health Services Authority and Participating Counties for Purchase of State Hospital Beds - On October 27, 2009, the Board of Supervisors approved the Butte County Department of Behavioral Health’s (BCDBH) membership in the California Counties Mental Health Services Authority (CalMHSA) Joint Powers Authority (JPA). CalMHSA is authorized by its JPA to jointly develop and fund mental health services under, among other things, Division 5 of the California Welfare and Institutions Code, which includes the provision of necessary administrative services. The participating counties of the JPA authorize CalMHSA to contract on their behalf for the purchase of State hospital beds, and to make payments to the State for such usage consistent with the provisions of the CalMHSA Participation Agreement and this memorandum of understanding (MOU) entered into by CalMHSA and the California Department of State Hospitals (DSH) on July 1, 2014. It is now requested to amend the MOU between CalMHSA and DSH to extend the term through June 30, 2019. The previous MOU expired on June 30, 2016, but the amendment was provided to BCDBH for review in 2017. As directed by participating counties, CalMHSA will continue to collectively work in achieving efficiencies as a single administrative body engaging in a single negotiation of terms and rates for bed utilization, monitoring billing to assure accuracy and fiscal stability, establishing quality assurance standards and procedures, review of shared financial analysis, and exploring opportunities and alternatives for future services. Approval is requested to amend the MOU with CalMHSA and DSH for the procurement of State hospital beds. The term of this agreement will be July 1, 2014 through June 30, 2019. This is a non financial MOU – action requested - APPROVE MOU AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)

3.04 Temporary Staffing Services Agreement with RUSH Personnel Services, Inc. - The County Clerk-Recorder/Registrar of Voters is requesting that the Board of Supervisors approve an agreement with RUSH Personnel Services, Inc., to provide seasonal worker staffing services for the Clerk-Recorder Department from December 1, 2017 through June 30, 2021, in an amount not-to-exceed $700,000. Under this agreement, all temporary staff, such as office assistants, process clerks, administrative clerks, warehouse specialists, senior warehouse specialists, field inspectors, and election/precinct officer instructors, will be hired through an outside personnel service agency to perform voter registration, vote by mail, warehouse, precinct officer training, all other election related job functions and, as needed, projects for the Archives and Recorder divisions. The temporary staff workers are required to work on a seasonal, part-time basis only for limited durations of time based upon department needs. In addition, all staff hired will be supervised by full-time Clerk-Recorder Department staff. RUSH Personnel Services, Inc. covers all payroll costs including wages, payroll taxes, insurance premiums (e.g., Medicare), workers' compensation, unemployment compensation and a mileage stipend to compensate temporary staff for use of private vehicles for Election assignments. RUSH Personnel Services, Inc. will assist applicants in filling out employment paperwork, and conduct background checks prior to applicants starting work – action requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Clerk-Recorder)

3.05 Resolution to Discontinue the Clerk-Recorder’s Collection of Social Security Number Truncation Fee - In January 2008, the Board of Supervisors adopted a resolution authorizing the County Clerk-Recorder to establish a Social Security Number Truncation program and collect $1.00 on all recorded documents pursuant to Government Code section 27361 (d)(1). Government Code section 27361 (d)(2) states that this program shall end on December 31, 2017, unless the County Recorder has received reauthorization by the County’s Board of Supervisors. The County Clerk-
Recorder requests that the Board of Supervisors approve a resolution that will allow discontinuing the collection of the $1.00 fee for Social Security Number Truncation on each recorded document. The fee is no longer needed – action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Clerk-Recorder)

3.06 Approval of Board Minutes - Submitted for approval are the minutes for the November 14, 2017 Board of Supervisors regular meeting – action requested - APPROVE BOARD MINUTES FOR NOVEMBER 14, 2017. (County Administration)

3.07 Resolution for the Continuation of Local Health Emergency Proclamation - On October 18, 2017, the Butte County Health Officer declared a local health emergency due to hazardous material contained in some of the ash of the burned structures. State law requires that the Board of Supervisors review the need for continuing the local health emergency at least every 14 days. Clean-up of the hazardous debris has not yet been completed and the local health emergency still exists. At this point, the final duration of the emergency has not yet been determined – action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)

3.08 Authorize the Auditor-Controller to Manage Cash Flow in Between County Funds - The County's Finances are organized in a series of separate funds as required by governmental accounting standards. As reported in the 1st Quarter, Quarterly Report General Fund cash is trending lower due to the use of one time revenues received over the past few years on a number of one-time projects including capital projects, deferred maintenance and the regional radio project. Additionally the General Fund is owed approximately $450,000 from FEMA and CalOES to reimburse the County for emergency operations responding to the spillway emergency. Other County funds have ample cash balances. General Fund cash tends to be low in the fall prior to the receipt of the first installment of property tax payments and again in the spring prior to the second installment of property tax payments. Historically the County utilized Tax Revenue Anticipation Notes (TRAN), a type of borrowing, to manage cash during those low points, though this hasn't been necessary for a number of years. Given current cash balances it is possible that the General Fund will be cash deficit at the end of November. The County has available cash in other funds that can provide for temporary cash flow within the course of the fiscal year. County Administration, the Auditor-Controller and the Treasurer-Tax Collector recommend the Board of Supervisors authorize the Auditor-Controller to temporarily transfer cash between funds during the course of the fiscal year to manage General Fund cash flow – action requested - AUTHORIZATE THE AUDITOR-CONTROLLER TO TEMPORARILY TRANSFER CASH BETWEEN FUNDS DURING THE FISCAL YEAR TO MANAGE GENERAL FUND CASH FLOW. (County Administration / Auditor-Controller / Treasurer-Tax Collector)

3.09 Resolution Designating Department of Development Services to Review Three Acre Exemption Applications from California Department of Forestry and Fire Protection - The California Department of Forestry and Fire Protection (CAL FIRE) enforces laws that regulate logging on privately-owned lands in California under the rules of the Forest Practice Act of 1973 and other duly adopted regulations. CAL FIRE requested the County Board of Supervisors designate a contact to review applications for one-time exemption applications for the conversion of up to three acres of forested land to another use such as home site, agricultural, or other use. The proposed resolution authorizes the Butte County Department of Development Services Director to be the contact for CAL FIRE to review these applications – action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Development Services)
3.10 Capital Asset Surplus – Equipment/Software - The Department of Employment & Social Services (DESS) requests Board approval in declaring the following capital assets surplus: a Dell server, two Dell switches, Panoramic software, Macromedia Breeze software, and BigFix - Platform Deployment software. The items were originally purchased between 2000 and 2010. The equipment/software is no longer functional and, therefore, of no use to the department in any capacity – action requested – DECLARE CAPITAL ASSET ITEMS SURPLUS TO THE NEEDS OF THE COUNTY. (Employment and Social Services)

3.11 Approve Fire Hydrant Sub Fund Transfer to Purchase Hydrants and Appropriate Funds in Fire Department Budget - The Butte County Fire Department requests authorization to appropriate and transfer funds from the Fire Hydrant Sub Fund account in the amount of $4,664 to reimburse the Fire Department budget for hydrants purchased out of the Fire Department General Fund budget. This sub fund provides for replacement hydrants as needed to provide water for emergency purposes – action requested – APPROVE BUDGET ADJUSTMENT (4/5 VOTE REQUIRED). (Fire)

3.12 Contract with L D Strobel for Work at Communications Sites - As part of the Butte County Capital Improvement Program, the Board has approved a Regional Radio Project to modernize radio communications for first responders and County departments. Part of the project requires that several radio sites, towers, communications vaults, and site infrastructure components be improved before new equipment can be accommodated. Subsequent to completing the necessary formal solicitation, staff recommends that the Board execute a not-to-exceed $558,775 contract with Bay Area based L D Strobel to complete improvements at all necessary communication sites excluding 3 Gillick Way, commonly referred to as the Sheriff’s East Facility. Staff may return to the Board for consideration of work to be completed at 3 Gillick Way after options are more fully evaluated – action requested – 1) APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN; AND 2) APPOINT THE GENERAL SERVICES DIRECTOR AS THE OFFICER OF THE PROJECT. (General Services / Information Systems)

3.13 Resolution to Amend the Salary Ordinance – The Department of Human Resources has prepared a resolution to amend the Salary Ordinance. The following are the sections of the Salary Ordinance to be amended:

CHILD SUPPORT SERVICES: The Department of Child Support Services requests to delete one vacant Department Utility Worker, as the position no longer meets the needs of the department. The department also requests to add two flexibly staffed Child Support Specialist III/II/I (term positions to end June 30, 2018). The addition of these positions is to help mitigate work flow and performance impacts caused by several long-term leaves of absences within the department. Salary and benefits savings will cover the additional financial impact. Total allocations will increase by one. There is no impact on the County General Fund.

PUBLIC HEALTH: The Public Health Department requests to delete one vacant Supervisor, Support Services and one vacant flexibly staffed Public Health Nurse. The department requests to add one flexibly staffed Administrative Analyst and one Supervisor, Public Health Nurse. These changes better suit the needs of the department and will be funded by realignment and other department funds. Total allocations will remain unchanged and there is no impact on the County General Fund.
SHERIFF-CORONER: The Sheriff-Coroner requests to delete one vacant Sheriff’s Clerk III and add one Investigative Assistant. Required duties of the position are more aligned with that of an Investigative Assistant as the position assists BINTF investigators and patrol deputies with investigative tasks including evidence collection and follow-up on criminal cases. Total allocations remain unchanged. The cost difference will be funded through the Rural Counties Sheriff funds. There is no impact on the County General Fund budget – action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Human Resources)

3.14 Notice of Completion and Approval of Contract Change Order No. 1 for the Paradise Pines Slurry Seal Project - On June 27, 2017, Intermountain Slurry Seal, Inc. of Reno was awarded the Paradise Pines Slurry Seal contract in the amount of $197,791. This pavement preservation project included implementation of construction traffic controls, clearing and grubbing, placement of a type II slurry seal, along with the placement of thermoplastic traffic stripes and traffic markings. Contract Change Order (CCO) No. 1, in the amount of $92,807.39, provides for an adjustment of compensation due to changes in work character, partially eliminates contract items, and modifies the engineer's estimate to reflect the actual quantities of material used during the construction of the project. The change in work character was caused by staff's failure to notify the contractor in the bid documents that the slurry seal would be following a freshly applied chip seal (applied by County forces after the slurry bids had been received). This increased the amount of slurry material required and increased the labor and equipment costs to apply the slurry seal. Changes have been made in the department's contracting and bid document quality control processes to ensure potential contractors are properly notified of any potential change in work character issues on future projects. The total contract cost, including CCO No. 1 is $290,598.39. All contract work has been completed in accordance with the plans and specifications. The Chair of the Board of Supervisors signed the Notice of Completion and it was recorded – action requested – 1) APPROVE CONTRACT CHANGE ORDER NO. 1 AND AUTHORIZE THE CHAIR TO SIGN; AND 2) ACCEPT THE CONTRACT WORK AS COMPLETE, AND RATIFY THE NOTICE OF COMPLETION PREVIOUSLY SIGNED BY THE CHAIR. (Public Works)

3.15 Notice of Completion and Change Orders for the Oregon Gulch Road Bridge Across Morris Ravine Project - On July 26, 2016, Viking Construction Company, Inc. of Rancho Cordova was awarded the Oregon Gulch Road Bridge across Morris Ravine contract in the amount of $2,165,313.50. The bridge replacement project included implementation of construction traffic controls; clearing and grubbing; construction of a 71'-6" long, cast-in-place pre-stressed concrete slab type highway bridge; removal of the existing bridge; reconstruction of approximately 700 feet of roadway; installation of metal beam guard rail; and installation of thermoplastic traffic stripes and reflective pavement markers. Contract Change Order Nos. 1, 2, and 3 were approved by the Director of Public Works as they were within his approval authority. Total change orders for this project increased the amount of the contract by $4,873.59 (0.2% of the initial construction cost). The total contract cost, including all contract change orders is $2,170,187.09. All contract work has been completed in accordance with the plans and specifications – action requested – 1) RATIFY CONTRACT CHANGE ORDERS NO. 1, 2 AND 3; AND 2) ACCEPT THE CONTRACT WORK AS COMPLETE AND AUTHORIZE THE CHAIR TO SIGN THE NOTICE OF COMPLETION. (Public Works)

3.16 Federal Surplus Property Program Eligibility Application - The Butte County Sheriff's Office eligibility to obtain items from the Federal Surplus Property Program has expired. In order to receive, maintain, and utilize federal property, the Sheriff's Office must reapply for eligibility. The Federal Surplus Property Program, operated by the State of California Department of General Services (DGS), offers eligible agencies many surplussed items such as: firearms, firearm parts, aircraft, aviation equipment, vehicles, trailers, and thermal imaging devices and optics. Through the years, the Sheriff's Office obtained all the items listed, which provided cost savings
Application to the Federal Surplus Property Program is necessary to maintain property already in the Sheriff’s Office possession and to obtain new property. The Sheriff’s Office is requesting the following employees be authorized representatives to acquire surplus property: Sgt. Jason Hail, Sgt. Matt Rackley, and Sgt. Jack Storne. After the authorized employees identify federal property useful to the Sheriff’s Office, a request is made to hold the property for inspection through the DGS. Upon inspection and Sheriff approval, the Sheriff’s authorized employees may accept the equipment for use. DGS charges a service and handling fee of 9% based on the item's original acquisition cost, or $100 whichever is greater. Aircraft valued over $100,000 have a flat $5,000 service and handling fee. This application requires Board approval and all application documentation is to be signed by Interim Chief Administrative Officer – action requested - APPROVE THE REQUEST FOR APPLICATION AND AUTHORIZE THE INTERIM CHIEF ADMINISTRATIVE OFFICER TO SIGN ALL APPLICATION DOCUMENTS. (Sheriff-Coroner)

3.17 Amendment to Contract with Bid4Assets for Online Tax Auction - The Treasurer-Tax Collector's Department conducted a competitive solicitation to identify a vendor qualified to conduct an annual online auction of tax-defaulted properties in June 2016 and June 2017. Bid4Assets was the sole respondent and has successfully hosted several tax auctions for the department in years past. The current agreement expires December 31, 2017, and approval is requested to amend that agreement to include services through 2020. The proposed amendment would increase the maximum payment allowed by $143,350, from $98,070 to $241,420, for services through December 31, 2020 – action requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Treasurer-Tax Collector)

4. REGULAR AGENDA

4.01 Boards, Commissions, and Committees
(List available at http://www.buttecounty.net/clerkoftheboard/AppointmentsList.aspx)

A. Appointments to Listed Vacancies

B. Board Member / Committee Reports and Board Member Comments
(Pursuant to California State law, the Board is prohibited from taking action on any item not listed on the agenda)

4.02 Update of Current Budget and Legislative Issues by the Chief Administrative Officer

4.03 Items Removed from the Consent Agenda for Board Consideration and Action

5. PUBLIC HEARINGS AND TIMED ITEMS (NONE)

6. BOARD OF SUPERVISORS PUBLIC COMMENT
Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to five minutes. Please note that pursuant to California state law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda.

RECESS
Recess as the Butte County Board of Supervisors and convene as the In-Home Supportive Services Public Authority Board.
IN-HOME SUPPORTIVE SERVICES
PUBLIC AUTHORITY BOARD
AGENDA
NOVEMBER 28, 2017

1. CALL TO ORDER

2. CONSENT AGENDA (NO ITEMS)

3. REGULAR AGENDA (NO ITEMS)

4. PUBLIC COMMENT
   Comments to the In-Home Supportive Services Public Authority Board on issues and items not listed on the agenda. Presentations will be limited to five minutes. Please note that pursuant to California state law, the In-Home Supportive Services Public Authority Board is prohibited from taking action on any item not listed on the agenda.

5. CLOSED SESSION
   (To be held contemporaneously with the Board of Supervisors Closed Session)

   5.01 Conference with Labor Negotiator Pursuant to Government Code Section 54957.6
   Labor Negotiators: Shelby Boston, Jack Hughes, Joe Ambrosini, and Brian Ring
   Employee Organization: UDW

ADJOURNMENT
Adjourn as the In-Home Supportive Services Public Authority Board and reconvene as the Butte County Board of Supervisors.
7. **Board of Supervisors Closed Session**

(To be held contemporaneously with the In-Home Supportive Services Public Authority Board closed session)

7.01 **Actual Litigation Pursuant to Government Code Section 54956.9(d)(1):**

1. Michael Sam Murray III, through his Guardian Ad Litem, Michael Sam Murray, Jr. v. Ronald George Cox, County of Butte, City of Oroville, and DOES 1-50; Butte County Superior Court Case No. 16CV00206; and

2. Michael Sears v. County of Butte; Butte County Sheriff’s Office; Andy Duch; John Kuhn; and DOES 1 through 100; USDC-Eastern District Court, Case No. 15-CV-00589-MCE-CMK.

7.02 **Conference with Labor Negotiator Pursuant to Government Code Section 54957.6:**

Negotiators: Jack Hughes, Pamela Knorr, and Joe Ambrosini

Employee Organizations: Teamsters - General Unit; Teamsters - Social Services Workers’ Unit; Butte County Management Employees Association; Butte County Probation Peace Officers Association; Butte County Probation Peace Officers Association - Management Unit; Butte County Professional Employees’ Association; Butte County Deputy Sheriff’s Association - General Unit; Butte County Deputy Sheriff’s Association - Management/Supervisory Unit; Butte County Correctional Officers Association - General Unit; Butte County Correctional Officers Association - Supervisory Unit; UPEC Local 792 - Skilled Trades Unit; Butte County Deputy District Attorneys Association - Attorney Unit; Confidential Unit; Non-Represented Unit
Information and Procedures Concerning the Agenda and Board of Supervisors Meetings

Meeting Information:

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or on the Clerk of the Board website.

Agenda Information:

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the Administrative Office upon request.

Agenda Format and Meeting Order:

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. Consent Agenda: these are items that are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.

2. Regular Agenda: this is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.

3. Public Hearing and Timed Items: this is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.

4. Public Comment: this is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction.

5. Closed Session: the Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the closed session.

Public Participation:

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board has adopted policy and procedures to facilitate the meeting process and conduct. A complete listing of these policies and procedures can be found in the printed booklet agenda, obtained at the County Administrative Office, or viewed at the Clerk of the Board website.

The Board of Supervisors is also committed to making its proceedings accessible to all citizens. Individuals with special needs should call the Clerk of the Board at 530-538-7631, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

For further information contact the:
Clerk of the Board of Supervisors
County Administration Office
25 County Center Drive, Suite 200, Oroville, CA 95965
530-538-7631